

Last updated: Dec 2021

Welcome to Square. With Square you'll be able to take card payments.

This document outlines how to sign up to Square and how to order additional Square hardware.

We've been collaborating with the Financial Secretary of the Falkland Islands to make it possible for businesses to accept card payments in GBP.

If you're running a business in the Falkland Islands and would like to take payments with Square, please read on for a guide on how to get started. Please note that at times the Falklands sign up process differs from the standard process so it's very important to follow these instructions.

Questions? Contact Square Support on (UK) +44 800 098 8008 or email square-uk@help-messaging.squareup.com or visit squareup.com/gb/support

How to sign-up to Square

Step one: Bank account

To use Square, you'll need a UK bank account number and sort code. This is where we'll send your deposits. If you have one already then move on to step two.

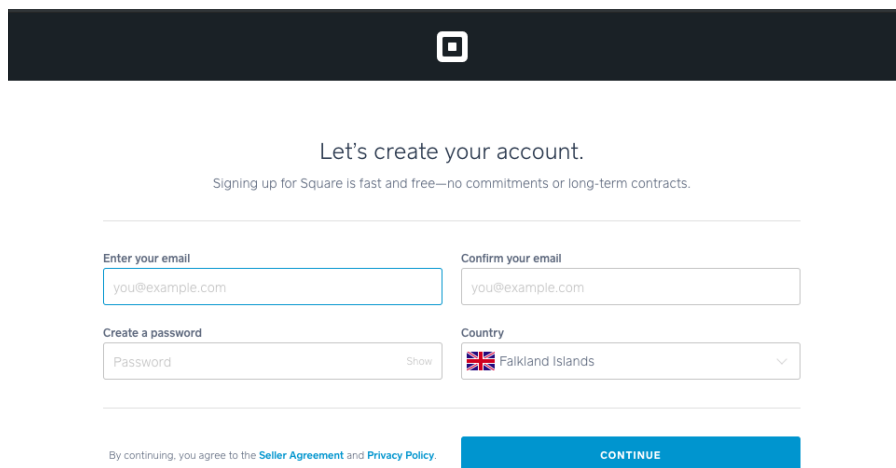
If not, you'll need to contact the Gibraltar International Bank, who have kindly agreed to provide UK bank accounts to businesses in the Falkland Islands. Go to <https://www.gibintbank.gi/> or email kevin.gonzalez@gibintbank.gi

Step two: Mobile or tablet

To take payments with the Square Reader, please make sure you have a compatible mobile phone or tablet with 3G, 4G or Wi-Fi capability. If you're not sure if your device will work with Square check at squareup.com/gb/compatibility

Step three: Create your account - MUST BE DONE

Sign up at www.squareup.com/signup/fk and **make sure the country in the dropdown code is set to Falkland Islands**. You can do this on your phone or tablet, or via your computer.



Let's create your account.

Signing up for Square is fast and free—no commitments or long-term contracts.

<p><small>Enter your email</small></p> <input type="text" value="you@example.com"/>	<p><small>Confirm your email</small></p> <input type="text" value="you@example.com"/>
<p><small>Create a password</small></p> <input type="password" value="Password"/> <small>Show</small>	<p><small>Country</small></p> <div style="border: 1px solid #ccc; padding: 2px;"> Falkland Islands </div>

By continuing, you agree to the [Seller Agreement](#) and [Privacy Policy](#).

CONTINUE

Click 'Continue' then **stop** as soon as you've filled out the first page. You won't be able to fill out the 'Tell us about your business.' form as the information is tailored for UK businesses. Email us at square-uk@help-messaging.squareup.com and we'll send you a form to fill out.

Step four: Fill out the form we send you

When you log into Square your dashboard will say 'click here to activate' in a green banner - **ignore that**, we're activating your account manually.

Step five: Pick up your hardware

To get started, you'll need a Square Reader. We've shipped some to the Chamber of Commerce, where you can pick yours up free of charge. You can also pick up a Dock for your reader and an envelope containing stickers to let people know you take card payments.

If you use an iPad (iPad Air, iPad Air 2, iPad Pro 9.7, iPad (5th Generation 2017) or iPad (6th Generation 2018) then we can also send you a Square Stand which houses the iPad and turns it into a countertop point of sale. Please email square-uk@help-messaging.squareup.com to let us know if you would like one shipped to you.

Step six: Download the app

- Head to the App Store or Google Play and download the Square app onto your phone or tablet to find it just search 'Square'. Sign in with the same username and password you used when you signed up.

How to order Square hardware

Unfortunately we are currently unable to offer direct shipping to the Falklands from the Square Shop with our existing courier. In replacement of this, we can arrange for orders for additional Square hardware to be sent to you using DHL. To order, please follow the instructions below:

Step one: Order hardware

- Choose your hardware and peripherals from the Square shop here: www.squareup.com/shop/hardware/gb/en
- Send your hardware order directly to Chad Liffman at Square using these details at checkout:
 - *Address:* 101 New Cavendish St, London, W1W 6XH
 - *Phone Number:* +44 20 3872 3048

Step two: Share you order details with Chad for shipping

- Forward on the email order confirmation from Square to: chadl@squareup.com.
- Share your **name**, **preferred address** and **phone number** with Chad via email. *This is so the DHL order can be arranged.*

Step three: DHL shipping to the you

- Chad will arrange for your order to be sent to you via DHL and will forward on the shipping confirmation
- All orders will be sent via DHL within 2-3 working days of the hardware being delivered to the UK address and step two being completed.

For reimbursement of VAT

- Please link your bank account to your Square Account. How to instructions here: www.squareup.com/help/gb/en/article/3896-link-and-edit-your-bank-account
- Provided that your bank account is linked, Square will credit the VAT on the hardware order to your Square Account. The funds will be transferred to your bank account next business day (or the day after if the credit is placed after 4pm BST)

About Square

What started as a little white reader is now a powerful ecosystem of commerce solutions.

Since we first opened our doors in 2009, the world of commerce has evolved immensely – and so has Square. After enabling anyone to take a payment and never miss a sale, we saw sellers stymied by disparate, outmoded products and tools that wouldn't work together. So we expanded into software and started building integrated, omnichannel solutions – to help sellers sell online, manage inventory, run a busy kitchen, book appointments, engage loyal buyers, and hire and pay staff. And across it all, we've embedded financial services tools at the point of sale, so merchants can access a business loan and manage their cash flow all in one place.

Today, we're a partner to sellers of all sizes – large, enterprise-scale businesses with complex commerce operations, sellers just starting out, as well as merchants who began selling with Square and have grown larger over time. Whether it's the food truck that's establishing a brick & mortar restaurant, the former sole proprietor adding her first employees, or the entrepreneur expanding from one location to ten, as our sellers scale, so do our solutions. We all grow together.

And this growth is true in more and more countries around the globe. Square supports sellers from Australia to Ireland, Canada to Japan, and across all 50 United States.

There is a massive opportunity in front of us. We're building a business that is big, meaningful, and lasting. And we are helping sellers around the world do the same.

In the Falklands, you can use Square to [accept all forms of payments in-person](#), Square Online to [build an eCommerce website](#), and [accept payments on your social media](#) or custom built site [using an integration](#).

Square pricing

With Square, there are no long-term contracts or monthly fees.

For the latest on our pricing for payment processing please visit our website:
www.squareup.com/gb/en/pricing